

## **Remote education provision: information for parents**

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The remote curriculum: what is taught to pupils at home**

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

It will be made clear to the pupils how they will access remote education whilst at home. This will be done verbally where possible, in addition to which pupils will be sent home with a letter explaining this.

Pupils will be provided with an exercise book, basic stationery and a 'mini pack' of paper based work containing tasks that they can access straight away.

Live learning via Teams will begin as soon as is possible and within the first two days.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, it may not be appropriate to teach live lessons for some curriculum areas or where teachers are unable to provide daily work due to absence. Where appropriate, these curriculum areas will be taught through setting independent tasks that pupils can easily access whilst at home.

## Remote teaching and study time each day

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 2	4 hours a day – most of which will be live teaching and learning; some will be independent learning.  This will be the same in Year 5 and Year 6
Key Stage 3	5 hours a day – most of which will be live teaching and learning; some will be independent learning.  This will be the same in Year 7 and Year 8

## Accessing remote education

### How will my child access any online remote education you are providing?

Pupils will access online remote education through Office365.

Microsoft Teams will be the primary tool through which the pupils will access their lessons and live teaching. It will also be used to set assignments, provide the necessary resources and give feedback. Pupils will also submit their work on this platform.

Epraise will also be used as a secondary tool for setting assignments, receiving work from pupils and giving feedback should pupils be unable to access Microsoft Teams.

### If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- If you do not have access to a suitable device, we may be able to provide your child with a device from school. Please contact the school office on [office@churchhill.worcs.sch.uk](mailto:office@churchhill.worcs.sch.uk) or by phone: 01527 585580
- Parents will be asked to sign for any devices provided and agree to our acceptable use policy.
- If you do not have access to a device that enables an internet connection (for example, routers or dongles), we may be able to support. Please contact the school office on [office@churchhill.worcs.sch.uk](mailto:office@churchhill.worcs.sch.uk) or by phone: 01527 585580
- Whilst you do not have online access, if possible, we will offer your child a place in school. As a last resort we will provide your child with paper-based packs of work. These will need to be collected from the school office. If this is not possible, paper packs may be sent via post. Pupils must submit their work by returning it to the school office, or by post.

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

Some examples of remote teaching approaches:

- live teaching (online lessons) – for all year groups.
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities
- Mini tasks that can be completed independently and that focus on, and support, mental health and well-being.
- printed paper packs produced by teachers (e.g. workbooks, worksheets) where pupils cannot access work online (see above).

## **Engagement and feedback**

### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

- We expect pupils to engage fully in remote education by attending tutor times and timetabled lessons, and to be punctual to these sessions. Parents should be familiar with the timings of live lessons.
- We ask that parents provide a quiet space in which their child can work without distractions. We also ask that parents establish clear routines and ensure that their child attends all lessons on time and submits the work they have completed. Parents should monitor their child's time whilst on their device and their mental health and wellbeing.
- If your child is ill and unable to work, parents should ensure they inform the school.

### **How will you check whether my child is engaging with their work and how will I be informed if there are concerns?**

- Pupils are expected to be in their live tutor times morning and afternoon. If your child is not present, we will contact you by phone on that day.
- A register will be kept each lesson to monitor attendance at the lesson and work submission.
- Should we have concerns around your child's level of engagement in learning, we will again contact you by phone in order to support your child to access and achieve in their learning.

### **How will you assess my child's work and progress?**

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many

others. Our approach to feeding back on pupil work is as follows:

Pupils will have some direct feedback in the lesson where live teaching takes place. In addition, written tasks will be responded to, where relevant, using Teams Assignment tools and through Teams rubrics. Teachers may also set quizzes to assess pupil understanding.

As per our feedback and marking policy, all work will inform next steps in learning and ensure that all children continue to make good progress.

Feedback may be different for different curriculum areas and the type and frequency will vary between subjects.

## **Additional support for pupils with particular needs**

### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- All work will be set via TEAMS - enabling consistent access to work
- Live learning will take place at the same times daily - supporting routines and consistency
- Where possible, pupils with SEN will be prioritised for access to devices
- Work set will consider the needs of pupils – as it would in school.
- Individual, small group support or breakout groups within TEAMS maybe be used, if needed
- As with all pupils, engagement with remote learning will be monitored, and additional support offered to families where needed
- Class teachers will have daily contact with all pupils through live lessons and tutor times
- If accessing work remotely, support staff will make weekly contact with pupils with SEN
- Where possible, identified interventions will be delivered remotely
- If needed. additional resources will be sent home to support access to learn-

## **Remote education for self-isolating pupils**

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

**If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?**

If pupils are self-isolating and are well enough to work, their lessons and activities will be assigned to them through Teams. The work set will be the same as that being accessed as if they were in school. Pupils will be given feedback through Teams assignment tools and sometimes through direct verbal feedback via Teams calls as they will not be able to access live lessons.